



METADOCs LTD



**Astris**

# TeamWare Suite

A unique email management solution for the international marine market

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A “marinized” solution offering an enhanced Outlook experience

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The full Astris System is integrated into Microsoft Outlook



**One screen, one solution**

*Microsoft Outlook is the best email management product. However, its use in maritime shipping companies has some issues.*



**Microsoft  
Partner**



Volume of e-mail is too high for Outlook to perform reliably



Volume of e-mail is too high for Outlook to accommodate



Staff needs to know what others are doing with shared e-mails



People need to find messages regardless of whether they ever received them.



Improvised solutions create more problems than they solve

**MetaDocs' focused engineering team, with 25 years of experience in maritime shipping combined with our intimate consultancy approach, guarantees success for your next email enhancement project.**

visit: [www.metadocs.eu/astris-teamware](http://www.metadocs.eu/astris-teamware) to learn more



## Astris TeamWare - Boost Microsoft Outlook 365 to cope with shipping email

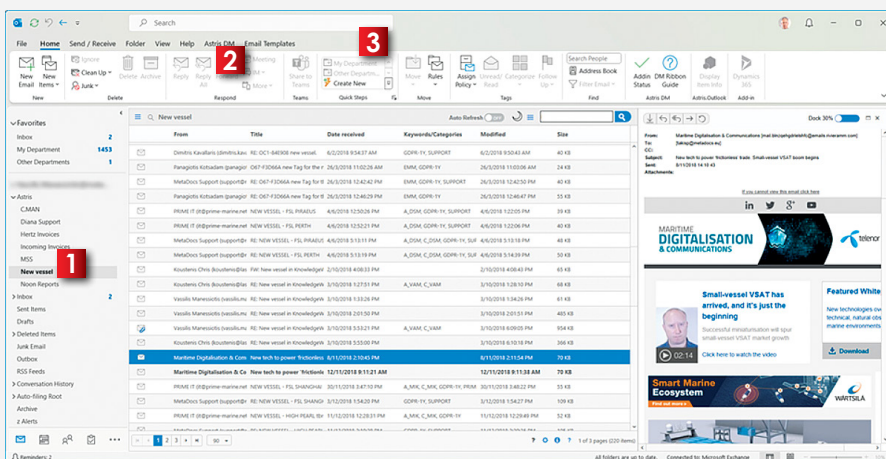
Among the myriads of e-mail systems available today, Microsoft's Outlook 365 ecosystem stands out, commanding the largest enterprise market share with over 700 million users. Despite this dominance, users in the maritime shipping industry often encounter fundamental limitations within this platform.

Recognizing the challenges faced by users in the maritime shipping industry, MetaDocs has developed the Astris Team Ware Suite. This powerful enhancement for both the Outlook front-end and the Exchange/EXO 365 back-end does not seek to replace these established systems. Instead, it seamlessly integrates with them, offering essential functionalities that address their shortcomings. This approach allows organizations to continue benefiting from Microsoft's robust development strategy, reliability, and support while avoiding the pitfalls associated with disparate third-party solutions.

Astris TeamWare is not just a tool for managing e-mail traffic; it's a secure and comprehensive 'database' that ensures the safety of your entire e-mail spectrum. It guarantees the secure storage of vital documents such as invoices, price lists, photographs, presentations, drawings, contracts, and other legal documents alongside e-mail communications. Access to this data is strictly controlled based on user security clearance, ensuring that only authorized personnel can view sensitive information. In addition, detailed audit logs keep track of all user actions like reading, replying, searching and accessing any e-mail.

Finally, built-in GDPR controls ensure the timely deletion of sensitive e-mails and provide the DPO with the mandatory data-governance logs, which offer proof of all relevant automatic and manual actions.

### A typical Outlook 365 inbox with Astris facilities in operation



**1. Astris folders** display messages without taking space in the user's mailbox, freeing up Microsoft 365 storage (or the database of your private Exchange server)

**2.** All Astris functionality is directly embedded in Outlook

**3.** Astris Search is lightning-fast, marine-optimized with no size or time limits.

- Find anything from 10 seconds or 10 years ago with one search
- Even if you never received it yourself!